

Promotion Letter from Employer

Ishrath

Address:

General Manager,

Client Services,

Blueberry Labs,

India.

30th May 2015

Dear Ms Linda,

It is being announced with immense enthral pleasure that you have been promoted from general manager to printing manager and dispatching. However, department will get effect from Date..... With monthly basis salary of —— — you are supposed to be answerable to managing director for the deeds; you will have to perform in any case.

Your hardworking brought chance to proof you skills, honesty and commitments to the organization. Other employees are also getting motivated with your example of commitment, and pleasant behaviour with complete staff members.

company has set confidence on to keep adding value in organization so that it can take employees grow with its growth.

Warm and Best Wishes!

Yours faithfully,

Bharat Reddy

CEO,

Blueberry Labs