

Thank You Letter for Promotion

Miranda Lynda

Sun Micro Systems Company,

Green land meadows,

South Carolina.

Dear Miranda,

I would like to convey my heartfelt thanks to you again, for providing me with this golden opportunity to work as an Executive Head of The Technical Department for Sun Microsystems Company. It was with immense pleasure, with which I took on this new privileged status, this morning officially.

I would like to thank you for your trust in me. I will work hard to contribute my best and shall strive to be a valuable asset to the Company as their newest Executive Head of The Technical Department. I definitely will work well with all my skills for the progress of the company.

I look forward to work in my new position as an Executive Head from tomorrow itself and I am confident that I will not disappoint you in my new duties and will perform better with more responsibilities.

Thank you again,

Elizabeth Montrose

Sun Micro Systems Company,